



Use of the Common Seal and Chair's Action

Outcome requested:	Council is asked to note the use of the Common Seal of the College and action taken by the Chair since the last meeting of Council.
Executive Summary:	N/A
QMUL Strategy:	Effective governance supports the achievement of all strategic aims.
Internal/external regulatory/statutory reference points:	Ordinance A9
Strategic risks:	N/A
Equality Impact Assessment:	Not required.
Subject to prior and onward consideration by:	By Council only
Confidential paper:	No
Timing:	Every use of the Common Seal is reported to the next meeting of Council.
Author:	Nadine Lewycky, Governance Officer
Date:	04 October 2017
Senior Management/External Sponsor:	Lord Clement-Jones, Chair of Council

USE OF THE COLLEGE SEAL

This table is a record of the use of the College Seal under Ordinance A9 since the last meeting of Council

Reference Number	Nature of Transaction Requiring Affixment of Seal	Originator	Date Approved by Chair of Council	Witnesses to Affixment of Seal	Date of Affixment of Seal
909	The signing and sealing of a deed of surrender of the current lease of part of the east wing between (1) Barts Health NHS Trust and (2) Queen Mary University of London and the subsequent simultaneous grant of a new lease by Barts Health NHS Trust to Queen Mary University of London for the accommodation but excluding the accommodation to be converted for use as a mortuary.	Nick Davie, Assistant Director Estates and Facilities (Property and Space Management)	10 May 2017	Paul Anderson Luke Savage	19 July 2017
910	The signing and sealing of a lease between (1) Barts Health NHS Trust and (2) Queen Mary University of London for parts of the ground, fourth and seventh floors of the Royal London Hospital.	Nick Davie, Assistant Director Estates and Facilities (Property and Space Management)	10 May 2017	Paul Anderson Luke Savage	19 July 2017
911	The signing and sealing of a lease between (1) Barts Health NHS Trust and (2) Queen Mary University of London of parts of the first floor of King George V wing, St Bartholomew's Hospital.	Nick Davie, Assistant Director Estates and Facilities (Property and Space Management)	10 May 2017	Paul Anderson Luke Savage	19 July 2017

912	The signing and sealing of a land registry cancellation form (DS1) relating to a registered charge on a house at 47 Muswell Avenue, London, N10 2EH.	Jonathan Loveys, Estates Surveyor	15 August 2017	Bashra Nasir Jonathan Morgan	16 August 2017
913	The signing and sealing of a consultant collateral warranty between (1) GL Hearn Limited and (2) Queen Mary University of London in relation to the rights of light, sunlight and daylight in connection with the development at 206-214 Stratford High Street, London.	Jonathan Loveys, Estates Surveyor	22 August 2017	Simon Gaskell Jonathan Morgan	22 August 2017
914	The signing and sealing of a new lease for a term to commence on 04 October 2016 and expire on 10 September 2026 between (1) Benesco Charity Limited and (2) QMUL in relation to the 5 th floor, 67/69 Lincoln's Inn Fields.	Jonathan Loveys, Estates Surveyor	21 August 2017	Sarah Cowls David Willis	28 August 2017

OTHER CHAIR'S ACTIONS

On 30th August 2017, chair's action was taken on behalf of Council to approve Neal Hunt (Poplar HARCA) as the Vice-Chair of the Project Board for the proposed new Undergraduate Teaching and Learning Building on the Mile End campus. Council is responsible for the appointment of an independent member on Project Boards and, for projects above £20 million, the Vice-Chair will be an independent member who can raise any significant concerns with the Chair of Council or the Treasurer.